



Volunteer Opportunities for our HOMES Ministry

Are you being called to help with this vital ministry to area families? Do you want to make a meaningful difference in others' lives while sharing Christian hospitality and welcome?

**Check out the below volunteer opportunities at Annunciation!
You are welcome to enquire about fulfilling more than one position.**

Volunteer needed for: Set Up

Time: Saturday morning, 9-10am

Duties:

- Set up 3 tables and chairs
- Make coffee
- Set out water bottles
- Be available to set up as needed for each specific event.

Volunteer needed for: Family Outreach

Time: once a week, a few days before each event

Duties:

- Update/post in Facebook Group weekly
- Text/email families after each event
- Text/email families before each event

Volunteer needed for: Administration

Time: Self-directed, items need to be completed and done 1-2 weeks before each event.

Duties:

- Design signage and arrange for it to be ordered and printed.
- Design flyers - print and distribute at each event for the next event.
- Initiate communication with presenters and design and print supplies needed for each event.
- Initiate communication with presenters and order supplies at least 2 weeks before event.
- Stay on top of schedule for needs and remind volunteers.

Volunteer needed for: Greeter

Time: Saturday morning, 10-11:30am

Duties:

- Sit by the gate during events
- Welcome folks in as they arrive
- Give directions as needed

Volunteer needed for: Presenter

Time: specific Saturday morning. 10-11:30am

Duties:

- Using a theme for that month, present something in an informal way
- Be available for discussion and questions
- Let administrator know specific theme 5 weeks in advance
- Let administrator know supplies needed 3 weeks in advance

Volunteer needed for: Visitor

Time: Saturday morning, 9:30-12

Duties:

- Sit and visit with families during event
- Interact with moms and kids

Volunteer needed for: Coordinator

Time: Saturday morning, 9-12

Duties:

- Fill volunteer positions
- Coordinate volunteers
- Plan future events
- Create place setting package for new families
- Put together give away for each event
- Explain and lead activities and give away to families

Volunteer needed for: Sharing and Outreach

Time: weekly, self-directed

Duties:

- Solicit donations from community and Episcopal churches
- Share flyers with strategic partners to invite families.

Volunteer needed for: Donation Coordinator

Time: Self-directed, varies

Duties:

- Receives, organizes, and track donations
- Works with sharing and outreach to solicit donations
- Communicates with Coordinator donation needs and excesses